



# Mater Dei Catholic College Clearance Form

*This form must be attached to a signed letter of withdrawal from parent/carer*

PO Box 8185, KOORINGAL NSW 2650 T: 02 6923 8300 F: 02 6923 8359 mdcc-info@ww.catholic.edu.au

## STUDENT INFORMATION

Name:	DOB:
Homegroup:                      Year:                      /	Last HSC Exam:

## DECLARATION BY PARENT/CARER - My Son/Daughter will be going to:

Employment:	Transfer to another School:
Further Education:	Other:
Forwarding Address: Parent/ carer's name: (Mr/Mrs/Ms):	
Address:	Town:                      Postcode:
Email:	Other email:
Telephone Home:	Mobile:
Work:	
Father/Carer – Print Name:	Mother/Carer – Print Name:
Signature:	Signature:
Date:	Date:

Please note: Outstanding Fees YES/NO (If Yes please contact Mrs Rebecca King on 02 6923 8300 Email: kingr1@ww.catholic.edu.au)

## STUDENT REQUIREMENTS (Student to return items as listed below and have the appropriate staff member sign on return)

Text books returned:	YES / NO	Library Books returned:	YES / NO
Locker cleaned/key returned:	YES / NO or N/A	Laptop/bag/charger returned:	YES / NO or N/A
Musical Instrument returned:	YES / NO or N/A	Music Shirt returned:	YES / NO or N/A

## OFFICE USE ONLY

Leaving Age:	Enrolled into Year _____/_____
Last day of attendance:	Enrolment withdrawn:

**Copies to:** Assistant to the Principal - Students, Assistant to the Principal - Curriculum, Finance Manager, House Leader, Home Group Teacher, Resource Centre, Jenine Driscoll, Maxine Mowett, Adam Cutler, Ben Lloyd.

Phone call made by member of Leadership Team	Signature:                      Date:
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